

ULSTER COUNTY BOARD OF HEALTH

March 14, 2011

AGENDA

CALL TO ORDER

I. OLD BUSINESS

- a. Approval of February 14, 2011 minutes

II. NEW BUSINESS

- a. New Board Member appointment retracted
- b. Director's Report:
 - March's Director's Update
 - Calorie Menu Labeling Video
 - NYSDOH Commissioner visits Ulster
 - UCDOH/UCDMH Merger Study
- c. Medical Examiner Report:
 - February Case List
- d. Patient Services Report:
 - LTHHC/CHHA Update
- e. Environmental Health Report:
 - Formal Hearing Update
 - Food Service Permits/Late Fee
 - Director of Environmental Health Services

MEETING CONCLUSION

Ulster County Board of Health
March 14, 2011

Members PRESENT: Joan Authenrieth, RN, Vice Chairman
Dominique Delma, MD, Secretary
Ivan Godfrey, PhD, LCSW
Mary Ann Hildebrandt
Thomas Stellato, MD

UCDOH PRESENT: LaMar Hasbrouck, MD, MPH, Public Health Director
Nereida Veytia, Patient Services Director
Kevin DuMond, Environmental Health Services Director
Douglas Heller, MD, Medical Examiner

GUESTS: Lee Cane, League of Women Voters - Mid-Hudson Region

ABSENT: Marc Tack DO, Chairman

I. Approval of Minutes: A motion was made by Dr. Stellato to approve the February minutes. The motion was seconded by Dr. Godfrey and unanimously approved.

II. New Business:

- **New Board Members:** Ms. Authenrieth introduced and welcomed Mary Ann Hildebrandt as a newly appointed Board member. Virna Little was also appointed to the Board, however, the appointment was recanted as Ms. Little is not an Ulster resident.

III. Agency Reports:

a. Medical Examiner:

- Dr. Heller reported on the February activity of the ME. There were 19 calls received. Of them, there were four site visits, one suicide, two motor vehicle accidents and nine autopsies.

b. Director's Update:

Dr. Hasbrouck reported on the following:

- **Director's Update Newsletter:** The March's Director's Update was distributed and reviewed (see attached).
- **Calorie Menu Labeling Video:** Dr. Hasbrouck showed the newly created video. This video was created to provide education regarding the importance of making healthy food choices particularly at fast food restaurants. UCDOH Health Education unit will be coordinating the viewing and use of this video within the local schools.
- **NYSDOH Commissioner:** Dr. Nirav Shah, NYSDOH Commissioner will visit Ulster County during a press tour on April 5, 2011. There will be two press events held with Commissioner Shah, County Executive Hein and Dr. Hasbrouck. One event will feature the IChoose600 calorie menu labeling campaign and the other will feature Ulster County's partnering efforts with TFAC to support tobacco-free outdoor

policies that restrict the use of tobacco products in public outdoor spaces and recreation areas.

- **UCDOH/UCDMH Merger Study:** Dr. Hasbrouck has been tapped by County Executive Mike Hein to serve as the Commissioner of Mental Health in addition to his role as Public Health Director. This appointment must be approved by the County Legislature. Pending this approval, he will be tasked with working with a committee which includes representatives from the respective Boards, departments, HHS Committee, and the County Executive's office to do three things during the next 3 to 6 months: 1) a careful evaluation of the feasibility of merging Mental Health and Health; 2) give a report and recommendations; and, 3) purposeful planning for when and how this merger, if approved, would occur. During this "study period" services at both departments will continue without interruption.

c. Patient Services:

Ms. Veytia reported on the following:

- **LTHHC/CHHA Update:** The Management Agreement has been approved and in place as of March 3, 2011. Patient Services is beginning the transition plan for LTHHCP patients to WillCare to take effect on April 1, 2011.

d. Environmental Health:

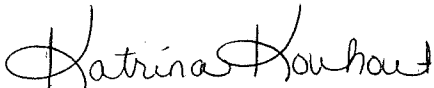
Mr. DuMond reported on the following:

- **Formal Hearing Update:** Three facilities have been scheduled for formal hearings this month for violations and non-compliance with regulations of the NYS Sanitary Code.
- **Food Service Permits/Late:** Over 600 food service applications for permits were due for renewal on 2/28/2011. Of them, 36 facilities have failed to renew their permit, in comparison to the 200 that failed to renew in 2010. In addition, there are approximately 15 Food Service Establishments who failed to pay their late fee and therefore were not issued a permit to operate. Informal hearings are being scheduled with these facilities.
- **Director of Environmental Services:** Mr. DuMond announced his retirement as Director of Environmental Health Services effective April 29, 2011. Dr. Hasbrouck thanked Mr. DuMond for his 30+ years of service and for the valued work the division has done.

Next Meeting: The next meeting is scheduled for April 11, 2011.

Adjournment: A motion to adjourn was made by Dr. Stellato and seconded by Ms. Authenrieth.

Respectfully submitted by:



Katrina Kouhout
Secretary to the Public Health Director
On behalf of UC Board of Health



DIRECTOR'S UPDATE



Ulster County Department of Health

March 2011

Our Mission

"To transform Ulster County into the healthiest county in New York State through community assessment, engagement, planning, partnerships, and exceptional customer service."

Dear Colleagues:

As you are aware I have been tapped by County Executive Mike Hein to serve as the Commissioner of Mental Health in addition to my role as Public Health Director. This appointment must be approved by the County Legislature. Pending this approval, I will be tasked with working with a committee which includes representatives from the respective Boards, departments, HHS Committee, and the County Executive's office to do three things during the next 3 to 6 months: 1) a careful evaluation of the feasibility of merging Mental Health and Health; 2) give a report and recommendations; and, 3) purposeful planning for when and how this merger, if approved, would occur. During this "study period" services at both departments will continue without interruption. Regular updates on the process will be provided. As always, I appreciate your continued support as we plot a course forward.



Staff Spotlight: This month's spotlight is **Cheryl McTague** from the Patient Services Division. She is recognized for her demonstration of as team player. Citation: "There is no duty too minor that she is unwilling to take on and assist or complete the project. She has been instrumental in meeting the many needs of our division as well as others. The consolidation of clinical offices and programs is one example that involved multi-tasking and working alongside of this DPS and other County departments (IS, B&G and

Contract Management) to assure a smooth process. She has reached out and assisted other teams with records management activities as we moved forward with our housekeeping tasks. Her mantra is *What can I do to help.*"

Patient Services Division

Municipal Public Health Services Plan (MPHSP): a meeting was held with Fiscal Officer and her designated on 2/14 to evaluate if staff time is being captured properly to allow agency to submit and obtain reimbursement for outreach activities that we do, for example, family planning, injury prevention, and chronic disease. In response to our assessment, we developed and expanded the staff's time recording capability in ALLCRIPTS software along with an updated glossary to include these and other MPHSP activities; a training was conducted on 2/18/2011. // **WIC Program:** Gene Aguirre will submit an application for a mini grant (\$500.00) to support an outreach activity to reach potentially new participants or retain current participants on the program. WIC is planning a video project in the spring to help their clients understand how to use the vouchers when shopping in a local market. Gene has reached out to the Ellenville School Media Department and their students. Ellenville's local Shop-Rite is on board to be the site for the filming. We are looking forward to this product. // **Communicable Disease Program:** We are working to finalize a contract with Dr. John Dubberstein to work at our TB clinics. D. Demeter, SPHN, will be coordinating and presenting a vaccination program to the Environmental Division for those employees who may be interested in obtaining vaccinations during March. Agency will begin providing In-Jail Medical Services for HIV testing and Counseling of inmates on 3/10/2011. // **Staffing:** Best wishes are extended to Cindy Bowers, RN as she moves onto her next career endeavors.

Health Ed

Customer Satisfaction Survey (CSS): the CSS will be rolled out in approximately one week, pending delivery of post card stamps. // **Healthy After-School Snack Committee:** a volunteer was found to carry out the remaining in-kind deliverables that HEU was working on with the Healthy Kingston for Kids initiative. Ms. Rebecca Huben is a student applying to schools for her MPH. She will be working with after-school programs to adopt the healthy snack policy that was developed by the committee. // **Calorie Menu labeling initiative:** the educational video is near complete. The debut of the video and educational campaign is scheduled to kick-off during a press event with the NY State Commissioner of Health, Dr. Nirav Shah, scheduled for April 5, 2011. Additional meetings for community presentations are being scheduled. // **Tobacco Prevention and Cessation:** Vin and I met with the Ulster County Association of Supervisors and Mayors to advocate for a county-wide ban smoking on an around public recreation areas and/or all municipal property. The meeting was followed with a mailing to all Supervisors to request a commitment to adopt policies or local laws by the end of 2011. Currently, up to 17 of 24 municipalities are on board. This work will be highlighted during a press event with the NY State Commissioner of Health, Dr. Nirav Shah, scheduled for April 5, 2011. // **Special projects:** 2011 "Healthy Ulster" planning calendar has been completed and integrated with the County Executive's Office. // **Staffing:** Health Education Assistant position filled; Ms. Allison Morris is scheduled to begin work on March 28.

Environmental Health Services Division

Joint Agency Meeting: The Ulster County Health Department held a meeting with the New York State Department of Environmental Conservation and the New York State Health Department concerning all three agencies partnering on oil spill responses in Ulster County. The meeting addressed the need to have clear lines of communication between agencies and discussed each agencies' role and responsibilities related to oil spill response. // **Food Service** applications were due by 2/28/11. Total due were approximately 685 applications. As of 2/25/11 there were about 125 outstanding applications. Staff reached out to all outstanding applicants, by phone, to remind them of the expiration date; all late operators were assessed a \$75 administrative late fee. // **Pollution Meeting:** Shelley Mertens and Anthony Puccio represented the Department at a non-point source pollution meeting that was sponsored by the EPA and the New York State Environmental Facilities Corporation. The agencies are requesting information regarding non-point source pollution across New York State. The information gathered will be used in a report to be presented to the United States Senate for possible future funding.

Notes

Kevin DuMond has announced his retirement. His last day of work will be April 29th. I join the staff in thanking him for his 30+ years of service and wishing Kevin the best with his future endeavors.

Calendar of Upcoming Events

March 3: NYSACHO Meeting, Albany
March 4 - 5: CPR recertification for nurses
March 14: Immunization Consortia II Meeting for nurses
March 16: Pestmaster training for bed bugs, 6 PM, Kingston Area Library
March 21: Public Health Preparedness Task Force Meeting, Benedictine Hospital, 12PM
March 25: All Hands Staff Meeting 300 Flatbush, basement, 10AM - 11PM

Warm Regards,

La Mar Hasbrouck, MD, MPH

Website: www.ulstercountry.gov/health

